

**ANACORTES PARKS FOUNDATION
GRANT APPLICATION**

Send this cover sheet, a description of the proposed project (no more than three pages), and the other information outlined on page two of this application to the Anacortes Parks Foundation, P.O. Box 1902, Anacortes, Washington 98221. Please submit eight copies of all materials. Grant guidelines are attached. All applicants will be notified of results.

Project Title _____

Organization _____

Street Address _____

City _____ **State** _____ **Zip Code** _____

Phone Number _____

Director/President of Organization _____

E-Mail _____

Please explain briefly the purpose and focus of your proposal:

Total project cost \$ _____

Amount requested from the Anacortes Parks Foundation \$ _____

Other sources of funds for proposal _____

Duration of the project _____

Geographic area to be served _____

Signature & Title of Person Completing Grant Application

Date

Please also provide the following information, if available, in addition to the application cover sheet. Number all attachments and indicate the dates covered by each document, as appropriate.

1. A detailed description of what grant will be used for including a timeline for each component of the project.
2. The primary goals of your organization, including the need or problem it works to address and the segment of the population to which its efforts are primarily directed.
3. The most recent annual report and a brief history of your organization.
4. A brief description of programs and accomplishments, emphasizing the achievements of the past year.
5. An explanation of how you will measure the effectiveness of your activities.
6. A list of directors and trustees and their affiliations.
7. A list of senior staff members and the number of volunteers and paid, full- or part-time staff.
8. Two recent articles about, or evaluations of, your organization.
9. The most recent financial statement.